

# Nursing Clinical Affiliations Orientation Handbook

**Advocate Christ Medical Center  
Advocate Children's Hospital -Oak Lawn**



## Contact Information for Clinical Affiliations

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# ADVOCATE CHILDREN'S HOSPITAL

**381**  
BEDS

**608**  
PHYSICIANS

**27**  
SPECIALTIES

**1,016**  
NURSES

PART OF A  
**TOP 12**  
NOT-FOR-PROFIT HEALTH SYSTEM

Advocate Children's Hospital is one of the largest network providers of pediatric services in Illinois. A major referral center for infants and children, our two main campuses in Oak Lawn and Park Ridge combine some of the country's most respected medical talent with exceptional and compassionate care, making us a premier pediatric provider in the Midwest.

As part of the **Chicagoland Children's Health Alliance**, we're partners with Pediatrics at NorthShore University HealthSystem and University of Chicago Comer Children's Hospital in providing personalized care coordination services for children and families. Through our alliance, we've formed an integrated and comprehensive network of pediatric experts, from primary to highly specialized care, as well as maternal fetal medicine.

## NATIONALLY RECOGNIZED FOR EXCELLENCE



## CLINICAL EXPERTISE AND SPECIALTIES

### Pediatric Critical Care Center

One of 9 Illinois children's hospitals with the highest designation for specialized pediatric critical and emergency care

### Top 25 in the nation for Pediatric Cardiology and Cardiovascular Surgery

One of the top cardiovascular programs in the U.S. as ranked by U.S. News and World Report

### Top rating from Society of Thoracic Surgeons

Consistently ranked among the best pediatric cardiovascular surgery programs in U.S. and Canada

### World-class NICU

One of 12 "world class" newborn intensive care units as identified by the National Vermont Oxford "Your Ideal NICU" Project.

## CARING FOR OUR COMMUNITIES

Care Mobile with Ronald McDonald House

Developmental Screenings

Child Life Programs

4440 West 95<sup>th</sup> Street, Oak Lawn, IL 60453 | 1675 Dempster Street, Park Ridge, IL 60068  
advocatechildrenshospital.com | 855-312-KIDS (855-312-5437)



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A part of the Chicagoland Children's Health Alliance

# ADVOCATE CHRIST MEDICAL CENTER

**802**  
BEDS

**1,737**  
PHYSICIANS

**89**  
SPECIALTIES

**2,209**  
NURSES

PART OF A  
**TOP 12**  
NOT-FOR-PROFIT HEALTH SYSTEM

Advocate Christ Medical Center in Oak Lawn, a southwest suburb of Chicago, is one of the busiest Level I trauma centers in Illinois, providing emergency care for more than 105,000 patient visits annually. A premier teaching institution and nationally ranked center for gynecology, cardiology and heart surgery, Advocate Christ also is a major referral hospital in the Midwest for several specialties, including cancer care, heart and kidney transplantation, neurosciences, orthopedics and women's health.

## NATIONALLY RECOGNIZED FOR EXCELLENCE



## CLINICAL EXPERTISE AND SPECIALTIES

### Cardiology

A nationally ranked center for cardiac surgery. Leading edge transplant, device implants, vascular and other complex life- and limb-saving surgeries

### Critical Care

The emergency department is approved for adult and pediatric critical care, while the intensive care unit is nationally recognized for excellence.

### Stroke Care

Fully accredited as a Comprehensive Stroke Center, the highest level awarded. Meets the rigorous standards needed to treat the most complex cases

### Breast Care

Nationally accredited for providing the highest level of quality care. Recognized as a Breast Imaging Center of Excellence by the American College of Radiology

## CARING FOR OUR COMMUNITIES



### Violence prevention and trauma care

Southland RISE collaboration with UChicago Medicine. Donation of \$125K to prevent violence and serve South Side survivors



### "Live ... from the Heart"

Partnership with the Museum of Science and Industry to offer a video conference-based cardiovascular education program for high school students



### Community outreach and disease prevention

Free health screenings and medical clinics for under-served patients



**LiveWell**  
Use your phone to scan the QR code and download our app

4440 W. 95<sup>th</sup> Street, Oak Lawn, IL 60453  
advocatehealth.com/cmcc  
708-684-8000

AdvocateAuroraHealth

## Alcatel Phone System



### *Quick Reference Guide*

The telephone number for **Advocate Christ Medical Center** is **708-684-4000**

#### **To Make an Internal Call:**

Dial the 6-digit extension number. The prefix for **Christ Medical Center and the Children's Hospital -OL** is **"41"**,

#### **To Make an External Call:**

Dial 9 for the outside line, then the number

# Hospital Emergency Information

## Plain Language Emergency Alert Standardization

- There are 4 plain language CATEGORIES that will serve as the CORE ANNOUNCEMENT for all emergency notifications (e.g. pager, test, overhead announcement)
- Following the Core Announcement, the type of actual emergency (in plain language) and location will be communicated. o Example: *“Medical Alert – Rapid Response Team – Unit 40 – Room ----*

### **Facility Alert** (may include but not limited to)

Utilities Disruption

Fire Alarm

Electricity Disruption

Hazardous Spill

Decontamination

Evacuation

Incident Command

Health Informatics & Technology (HIT/IS)

### **Weather Alert** (may include but not limited to)

Severe Thunderstorm

Tornado

Snow Storm

Ice Storm

### **Security Alert** (may include but not limited to)

Missing Person: Adult/Child/Infant with description /last location

Suspicious Package/Bomb Threat

Security Assist

Active Threat

Perimeter Control/Lock Down

### **Medical Alert** (may include but not limited to)

Patient Surge-Stand By

Patient Surge

Trauma - Adult/Pediatric

Medical Code Team - Adult/Pediatric

Rapid Response Team - Adult/Pediatric

Stroke Alert

Behavioral Health Response Team

Sepsis Alert

## Directions to Christ Medical Center

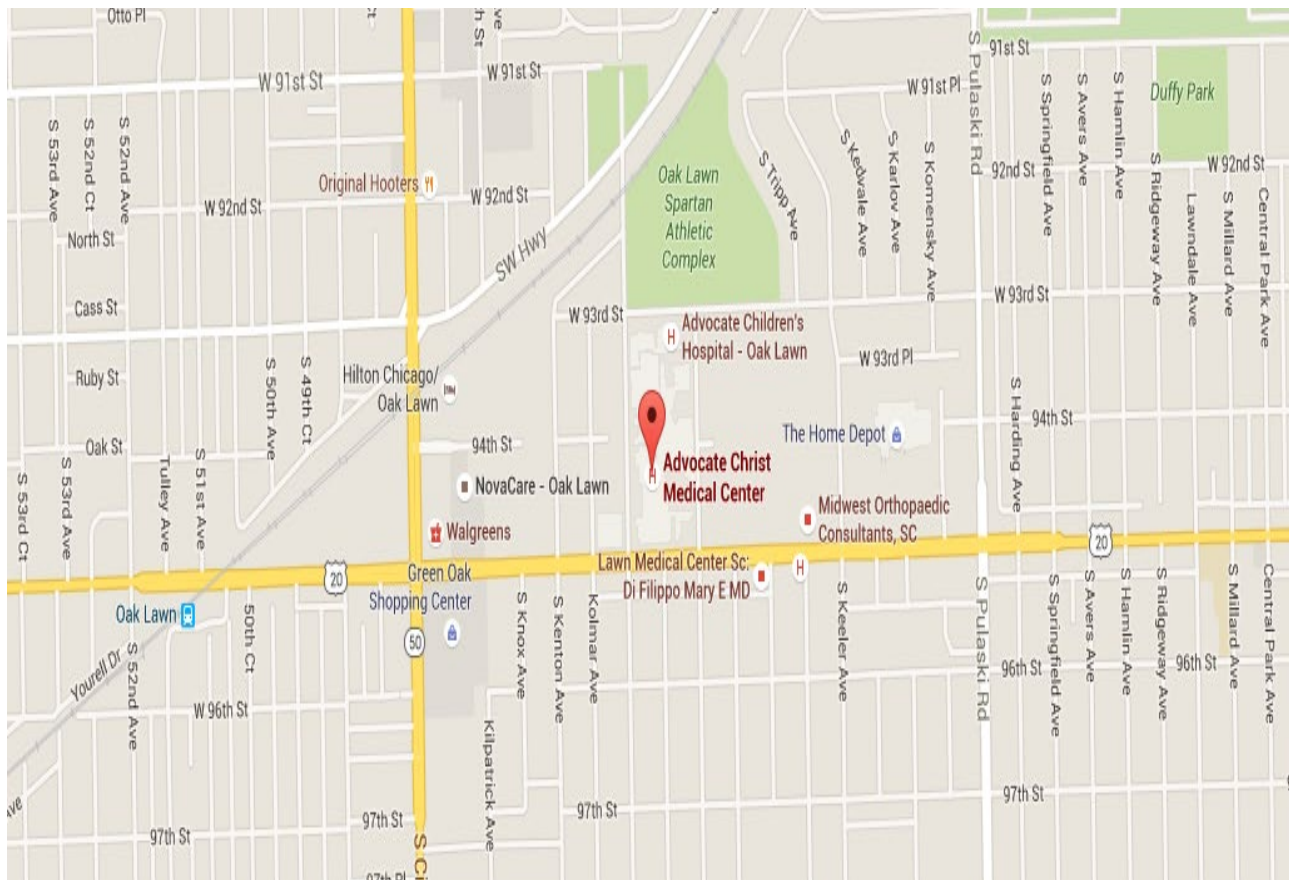
**From the south:** Take either Harlem Avenue, Cicero Avenue or Pulaski Road to 95th Street. From Harlem or Cicero proceed east on 95th to Kilbourn Ave and make a left. From Pulaski, travel west to Kilbourn Ave and make a right.

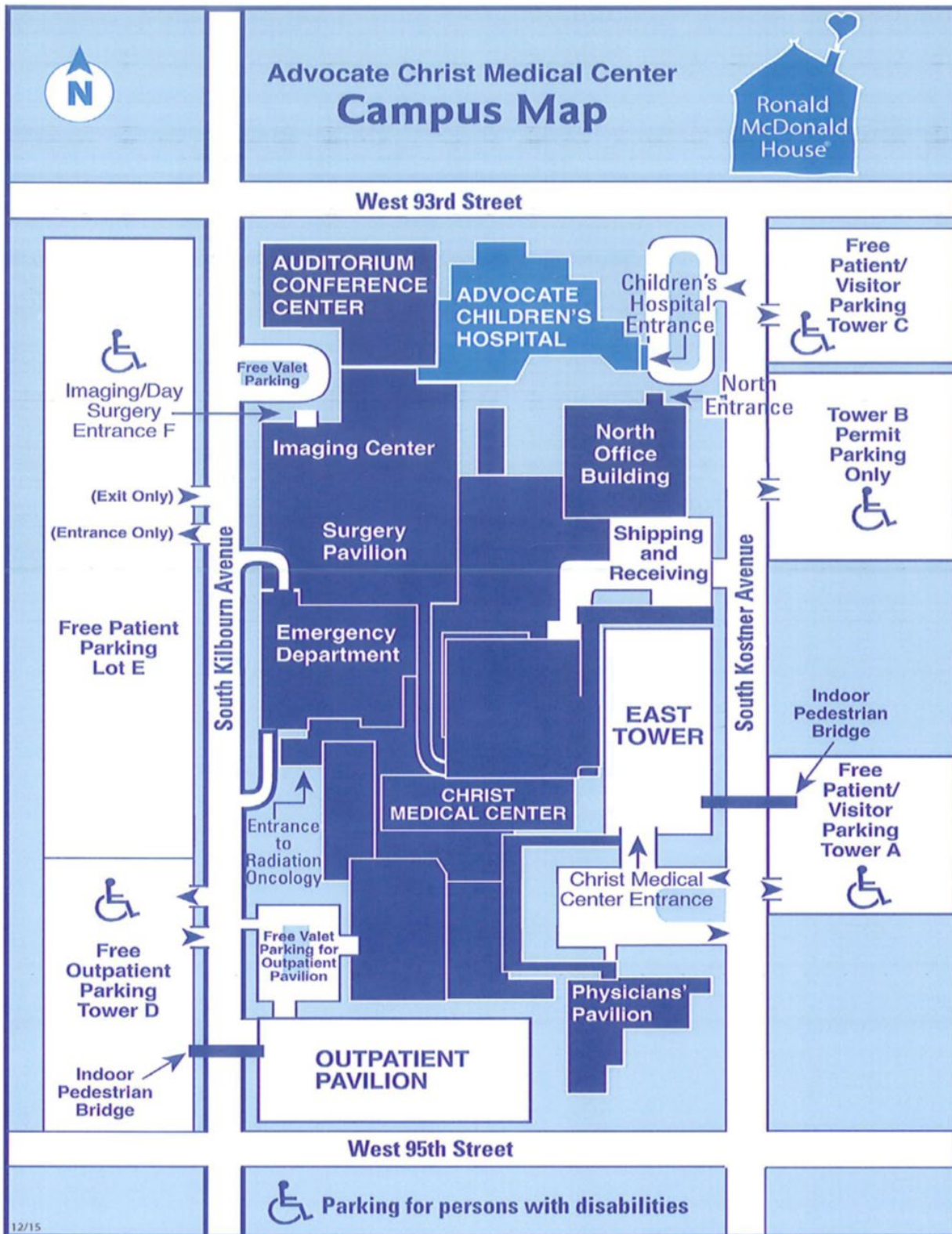
**From the west:** Take the Tri-State Tollway I-294 north or south and exit onto 95th Street. Follow 95th Street to Kilbourn Avenue and make a left.

**From downtown Chicago:** Take the Dan Ryan Expressway I-94 south to the 95th Street exit and go west. Or, take the Stevenson I-55 to Cicero Ave. Go south on Cicero to 95th Street, then east on 95th to Kilbourn and make a left.

**From the north:** Take the Kennedy Expressway I-90 downtown to the Dan Ryan Expressway I-94. Following the Dan Ryan south to the 95th Street exit and go west on 95th Street. Follow 95th Street west to Kilbourn and make a right.

**From the northwest suburbs or O'Hare Airport:** Take the Tri-State Tollway I-294 south and exit east on 95th Street. Follow 95th Street to Kilbourn Avenue and make a left.







## Badges and Parking

### **Badges:**

Students will wear their school-provided picture identification while on ACMC property. ID badges will be worn above the waist while on ACMC property. On-site clinical faculty will obtain an ACMC ID badge from public safety prior to the beginning of their rotation.

Students and faculty are required to wear an ACMC badge at ALL times while in clinical.

Faculty can obtain all badges through the Christ ID badge coordinator. She can be reached by email at [katrina.anderson@advocatehealth.com](mailto:katrina.anderson@advocatehealth.com) or (708) 684-4643

I.D. badges are the property of Advocate Health care and are to be returned on the last day of clinical. It is the responsibility of faculty/students to return badges. **There will be a charge for lost or non-returned badges**



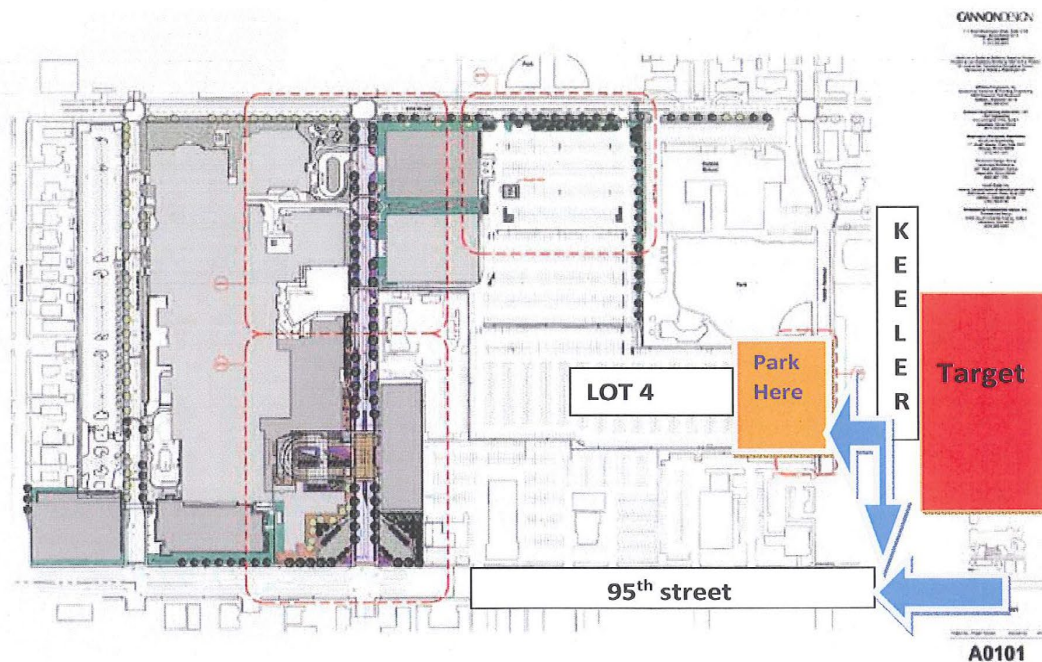
## Parking:

All students must park in lot 4 by Target. If lot 4 is closed, you may park in lot 2 or 3. Please see map on next page. There is no paperwork needed

### Christ Student Parking

Christ student parking is located in Lot four closest to Target. There is also a lot two & three available if Lot 4 is full. The entrance to lot four is available only from 95<sup>th</sup> street.

Shuttle buses run twenty four hours a day Monday-Friday. If the rotation is on the weekend-students can park in Garage C



Appendix 10

Advocate Christ Medical Center Site Plan Considerations  
Village of Oak Lawn • Advocate Health Care

## STUDENT/FACULTY EXPECTATIONS & DRESS CODE

- Follow **policies and procedures** of Advocate Aurora Health Care.
- Protect Security of EMR password and patient health information.
- Student Observations**- Only 1 student per nursing area in one day is allowed. Jennifer Bak must be notified of scheduled observations of the students
- Turn cell phones off while providing patient care.
- Wear the Advocate **Identification badge** and School ID badge at chest level at all times. Badges **MUST BE** returned at end of clinical
- Dress** in a professional manner following the respective School of Nursing Uniform Policy and be clearly identified as a student nurse. Students should **not** wear green scrubs unless in surgery or providing obstetrical care.
- Health Insurance Portability and Accountability Act (HIPAA) & Confidentiality
  - Ensure all patient specific information is kept private and confidential
  - Do not make copies or print from EMR
- Be prepared to work in the clinical setting in a safe manner that demonstrates **professional standards and behavior.**
- If a student **becomes ill** or is injured while in clinical a Rapid Response may be called, or they be taken to the emergency room for assessment/treatment. Emergency outpatient treatment will be available to students while in the hospital for clinical training, in case of accident or illness the hospital shall not bear the cost of the emergency treatment.

# Electronic Medical Record Documentation and Access Guidelines



## ❑ Epic access information

- Access will be coordinated by the Clinical Affiliations Coordinator and your school as appropriate, and instructions will be provided to your school.
- Students and faculty at each school are required to submit information in order to request access to the EPIC platform.
- A network user ID (AAH ID) is required to gain access to the EPIC application.
- If it is a NEW ID, an email will be sent to the student/faculty email address to sign the confidentiality statement and activate the account. This must be done before the user may login to EPIC.
- AAH ID and EPIC user ID Instructions: Read all directions carefully and follow specified instructions to either: Activate NEW ID per email received; Activate if no email received; Recover current AdvocateOne and Network ID; or Reset a current Advocate Aurora Network ID password.
- EPIC requires a password reset every 90 days. You may receive an email with a reminder.

**If assistance is needed with EMR log- ins or other computer related issues:  
Contact the IS Help Desk at extension 52-7000 or 630-990-7000.**