

Advocate Lutheran General and Advocate Children's Hospital – Park Ridge Nursing Student Orientation Handbook



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Table of Contents

Welcome	1
About Advocate Lutheran General Hospital	2
About Advocate Children’s Hospital – Park Ridge	3
Directions to Advocate Lutheran General Hospital.....	4
Parking	5
Professional Appearance.....	6
Hospital Emergency Alert System	7
Using the Phone System & Unit Extensions.....	8
Dining Options	9

Welcome

On behalf of all the associates and physicians at Advocate Lutheran General Hospital (ALGH) and Advocate Children's Hospital Park Ridge (ACH-PR), we would like to welcome you. Our hope is that you will have a great experience during your rotation.

The following information is meant to supplement your online learning modules and orientation and to introduce you to ALGH and ALGH-PR. Please reach out to your instructor or our associates if you have any questions.

ADVOCATE LUTHERAN GENERAL HOSPITAL

651
BEDS

1538
PHYSICIANS

109
SPECIALTIES

1431
NURSES

PART OF A
TOP 12
NOT-FOR-PROFIT HEALTH SYSTEM

Advocate Lutheran General is a leading health care provider in Chicago's North and Northwest suburbs offering a Level I Trauma Center, access to national clinical trials and advanced medical treatment in the areas of cardiology, cancer, neurosciences, orthopedics and women's health. Located on the campus is Advocate Children's Hospital, one of the largest network providers of pediatric services in Illinois and the nation.

NATIONALLY RECOGNIZED FOR EXCELLENCE



Nursing excellence
since 2010



Spine Surgery



Gynecology



2020 meritorious
outcomes for surgical
patient care

CLINICAL EXPERTISE AND SPECIALTIES

Heart Care

Leading-edge diagnostics, minimally invasive procedures for complex heart conditions such as transcatheter aortic valve replacement, rehabilitation services

Stroke Care

Comprehensive Stroke Center certified by DNV GL for the treatment of patients with signs and symptoms of stroke. Providing highest level of neurological care through the Brain & Spine Institute and the Comprehensive Stroke Clinic, opened in Oct. 2020.

Oncology

Comprehensive Cancer Care through Bone Marrow Transplant Program, Surgical Oncology, dedicated Cancer Survivorship Program, outpatient infusion center and ancillary services offered in the Center for Advanced Care.

Fetal Care

Multidisciplinary approach for caring for mothers carrying a child with known or suspected medical complications.

CARING FOR OUR COMMUNITIES



Adult Down Syndrome Center provides teens and adults with Down syndrome comprehensive, holistic and community-based care



South Asian Cardiovascular Center to provide culturally sensitive care to those of South Asian descent



Community Education Events providing free lecture series and community screening events

1775 Dempster St, Park Ridge, IL 60068 | <https://www.advocatehealth.com/luth/> | 847-723-2210



ADVOCATE CHILDREN'S HOSPITAL

434
BEDS

690
PHYSICIANS

27
SPECIALTIES

961
NURSES

PART OF A
TOP 10
NOT-FOR-PROFIT HEALTH SYSTEM

Advocate Children's Hospital is one of the largest network providers of pediatric services in Illinois. A major referral center for infants and children, our two main campuses—in Oak Lawn and Park Ridge—combine some of the country's most respected medical talent with exceptional and compassionate care, making us a premier pediatric provider in the Midwest.

As part of the **Chicagoland Children's Health Alliance**, we're partners with Pediatrics at NorthShore University HealthSystem and University of Chicago Comer Children's Hospital in providing personalized care coordination services for children and families. Through our alliance, we've formed an integrated and comprehensive network of pediatric experts, from primary to highly specialized care, as well as maternal fetal medicine.

NATIONALLY RECOGNIZED FOR EXCELLENCE



CLINICAL EXPERTISE AND SPECIALTIES

Pediatric Critical Care Center

One of 9 Illinois children's hospitals with the highest designation for specialized pediatric critical and emergency care

Cystic Fibrosis Care

One of only 120 U.S. centers accredited by the Cystic Fibrosis Foundation

Top rating from Society of Thoracic Surgeons

Consistently ranked among the best pediatric cardiovascular surgery programs in U.S. and Canada

World-class NICU

One of 12 "world class" newborn intensive care units as identified by the National Vermont Oxford "Your Ideal NICU" Project.

CARING FOR OUR COMMUNITIES

Care Mobile with Ronald McDonald House

Developmental Screenings

Child Life Programs

4440 West 95th Street, Oak Lawn, IL 60453 | 1675 Dempster Street, Park Ridge, IL 60068
advocatechildrenshospital.com | 855-312-KIDS (855-312-5437)



A part of the Chicagoland Children's Health Alliance

Directions to Advocate Lutheran General Hospital

Advocate Lutheran General Hospital is located 15 miles northwest of downtown Chicago and four miles north of O'Hare International Airport.

From the north, take the Tri-State Tollway I-294 south. Exit at Golf Road and travel east on Golf Road to Potter Road. Turn right on Potter and travel south to Dempster Street. Turn left on Dempster and travel east to the hospital.

From the south, take the Tri-State Tollway I-294 north. Exit at Dempster Street east. Travel one-half mile east on Dempster to the hospital. From the southwest, take I-88 or I-55 east to Tri-State I-294 north and follow above directions.

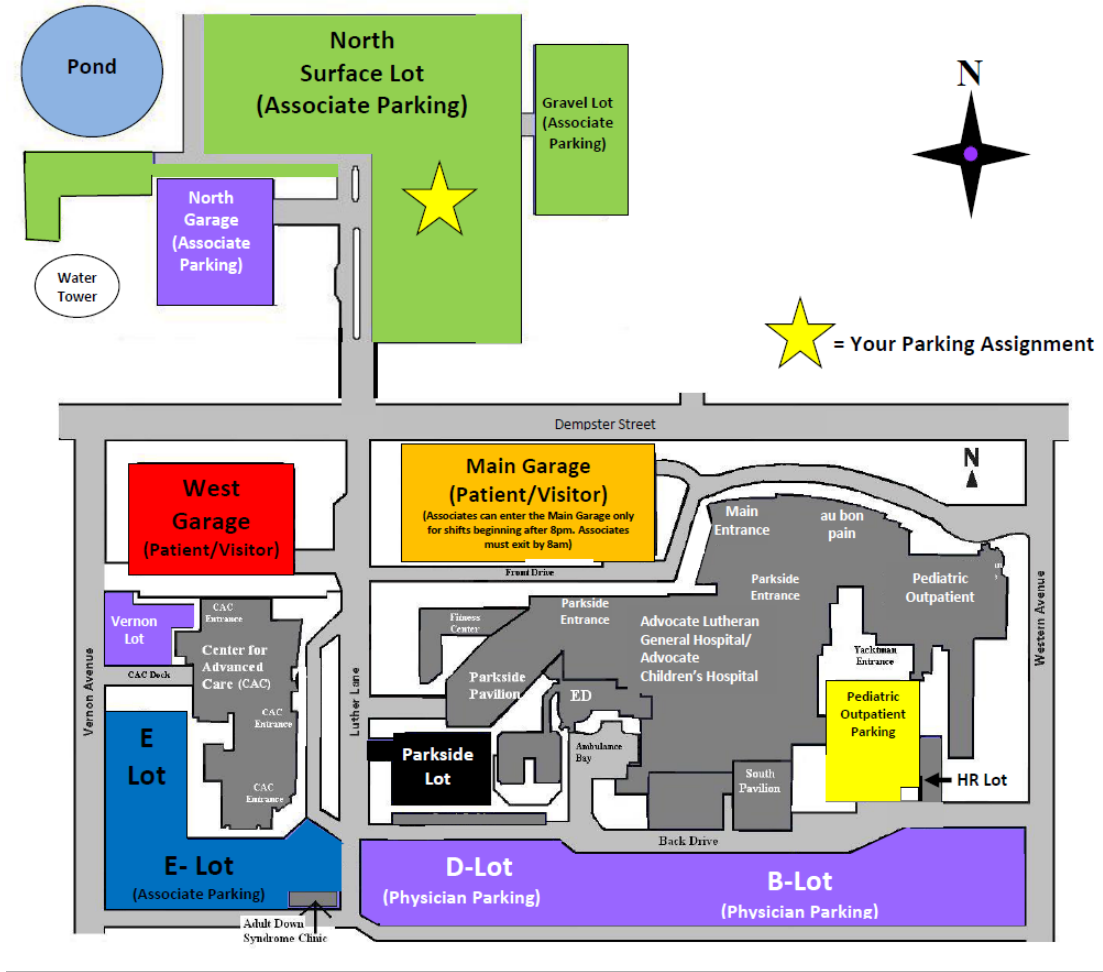
From the east, take the Edens Expressway I-94 north. Exit at Dempster Street west. Continue west on Dempster to the hospital.

From the west, take the Jane Addams Memorial Tollway I-90 east to the Tri-State Tollway I-294 north. Exit on Dempster Street east. Travel one-half mile east on Dempster to the hospital.



Parking

- ❖ Park in the North Surface Lot which is located north of Dempster. Turn north at the light on Luther Lane (located across the street from the hospital).
- ❖ **Please do not park:**
 - In Jewel/Portillo’s parking lot - you will be towed
 - In the visitor garage which is reserved for our guests
 - Behind the hospital in the Yacktman Pavilion - you will be ticketed by the Park Ridge Police Department
- ❖ If you have any questions or concerns please contact Public Safety at 847-723-5123



Professional Appearance

General

- Students are required to present with a clean, neat and well-groomed appearance

Uniforms

- Clothing should be clean and cover the body appropriately including the midriff, back, chest, stomach, and undergarments.
- General clinical areas
 - School Uniform
- Specialty areas (i.e., OR, PACU, POCU, L&D, ASC, NICU)
 - Wear hospital issued scrubs

Badges

- ID badges will be worn above the waist.
- Students will wear their **school-provided picture identification** while on Advocate property.
- On-site clinical faculty will obtain an **Advocate ID badge** from public safety prior to the beginning of their rotation.

Footwear

- Feet should be covered at all times.
- Sandals and flip flops are not permitted.

Hair:

- Hair should be clean and adhere to departmental guidelines.
- Facial hair should be clean and, unless a religious accommodation has been provided, trimmed.

Other





- Jewelry should be professional and not interfere with safety or performing assigned functions
- Maintain good personal hygiene such that body odor, smoke or other odors such as cologne or perfume are not detectable.
- Tattoos containing inappropriate or offensive messages or images (such as profanity, sexual images, depictions of violence, etc.) must not be visible.
- Artificial fingernails or extenders are not permitted, and natural nail tips should be less than ¼ inch long.

For further details, please refer to the **MW Region Teammate Appearance, Policy # 72074.**

Cell phones are not permitted in patient care areas, including nursing stations.

Hospital Emergency Alert System

**CALL 21-3333 IN AN EMERGENCY AND
STATE ALERT TYPE & LOCATION**

	<p>Facility – Fire Alarms, Utilities Disruption, Hazardous Spill, Evacuation, Mass Causality, & Health Informatics and Technology</p>
	<p>Medical – Rapid Response, Medical Code Team, Stroke, Trauma, Behavioral Response & Patient Surge</p>
	<p>Security – Missing Person, Active Threat, Security Assist, Suspicious Package & Lock Down</p>
	<p>Weather – Severe thunderstorm, Tornado, Snowstorm & Ice Storm</p>

Examples of plain language alerts:

- Medical Alert, Medical Code Team Adult, 4 tower, room 29.
- Facility Alert, Fire Alarm, 10th floor, Cafeteria

Using the Phone System & Key Extensions

Advocate Lutheran General Main Number – 847-723-2210

- **To Make an Internal Call:** Dial tie line 21 followed by the 4-digit extension
- **To Make an External Call:** Dial 9 followed by the 10-digit phone number
- **For an Emergency:** (Medical Code, Rapid Response, Stroke, etc.) call 21-3333

Unit Specific Phone Numbers

2 Center/East/West - Pediatric /Adolescent Care Unit	21-6280
2 South - Surgical Intensive Care Unit	21-6520
2 South - Neonatal Intensive Care Unit	21-5386
2 Tower - Pediatric Care Unit	21-0306
2 Tower - Pediatric Intensive Care Unit	21-0353
3 Center/West - Obstetrics / Gynecology Care Unit	21-6380
4 Tower - Medical/Cardiac Intensive Care Unit	21-0090/21-0122
4 Center/East/West - Cardiac Telemetry Care Unit	21-6470/80/90
5 West - Child/Adolescent Psychiatry Unit	21-6590
5 East - Geriatric Psychiatry Unit	21-6570
5 Center - Adult Psychiatry Unit	21-6580
6 Center/West - Rehabilitation Care Unit	21-6690
7 Tower - General Surgery Care Unit	21-0372
7 Center/East – Surgical Telemetry	21-6780
7 West – Neuro Critical Care Unit (NCCU)	21-6790
8 West - Orthopedic Care Unit	21-6890
8 Tower - Oncology Care Unit	21-0275
9 Center/East - Medicine Telemetry Care Unit	21-6980/21-6970
10 Tower - Neurology/Stroke Care Unit	21-0231
11 Tower - Obstetric Care Unit	21-0191
11 Tower - Nursery	21-0207
12 West - Respiratory Medicine Care Unit	21-6085
14 West - General Medicine Care Unit	21-6740

Dining Options

- **Top Deck Cafeteria (10th floor)**
 - Hours:
 - Hot Breakfast 6:00 AM – 9:30 AM
 - Continental Breakfast 9:30 AM – 10:30 AM
 - Lunch Full Service 11:00 AM – 2:00 PM
 - Dinner Full Service 4:45 PM – 7:30 PM
 - Microwave/vending available
- **Panera**, 1st floor of the Tower across from the gift shop.
- **General guidelines:**
 - Food should only be eaten during meal/break times
 - Do not eat or drink in patient care areas