**Q3 Performance check-in**

**1-2 things you feel you have done well**

Being a good teammate. I make sure to check on my department teammates in COD10. If I have capacity, I will let them know and ask if I can help. Also, when working with different departments, I am patient with different requests and try to get the issue resolved in a timely manner.

**1-2 examples of where you feel you could improve**

Asking questions for confirmation during initial projects. By asking questions, I can confirm the work is timed correctly and it also might bring up things that might have been missed.

Speak with confidence. When talking about an issue or an update, I tend to ramble on. By speaking confidently, I will be able to talk more precisely about the issue or request.

**Thoughts on your career development, aspirations, growth**

I would like to learn more about web content management and any skills that are needed to improve in my field.

**Any interests you may have related to merger & structure such as participation in work teams, roles, etc.**

I am interested in the possible new platform. I would like to know sooner rather than later so I can start to learn the program. I am also interested in working with new teammates from Atrium and listen to their perspective on the marger.